

İşl 416: Organizational Behavior
TOBB University of Economics and Technology
Spring 2013

Class times: Th 8:30-10:20, F 16:30-18:20
Location: Th @ 208, F @ B69
Instructor: Dr. İrem Uz
Email: isl416tobb@gmail.com (for questions pertaining to exams and class material)
iuz@etu.edu.tr (for all other questions)

Required textbook:

Kinicki, A. & Fugate, M. (2012). *Organizational behavior* (5th edition). NY: McGraw-Hill.

Recommended textbook:

Robbins, S. P. & Judge, T. A. (2012). *Örgütsel davranış*. Ankara: Nobel Akademik.
Although I will not follow this book, it is a good reference in Turkish that parallels the material covered in Kinicki & Fugate book.

Websites:

This course uses two websites:

1. <http://iuz.etu.edu.tr/courses/Isl416/416.htm>. You should check this website for important updates, and additional reading assignments.
2. <http://www.mhhe.com/kinickiob5e>. You can find power points, exercises, and transcripts for videos.

Course description:

The purpose of this course is to introduce you to the major theories and topics of organizational behavior (OB for short). OB is the scientific study of behavior that occurs in work settings and is concerned with how people behave in organizational settings. Many social sciences have contributed to the development of OB: experimental psychology, social psychology, sociology and anthropology. The course will cover a variety of topics at the individual, group and organizational levels: organizational and societal culture, personality, motivation, job satisfaction, group dynamics, conflict, communication, decision making and leadership. Class time includes lectures, in-class exercises, case studies and discussions. The goal is to help you identify processes and methods that can improve the behavior and attitudes of organizational members and, thus, their effectiveness. En route, you may discover quite a few things about yourself as well!

Course requirements:

Exams. There will be three exams, each worth of 25% of your final grade. Each exam will include only the material covered since the previous exam. However, the exams are cumulative, in the sense that you will need to know and build on the concepts discussed earlier in the semester. The exams will be closed book and may include short-essay questions and short case studies. The exams are based on the readings and the material presented in class, including lectures, discussions, handouts, demonstrations, and audio-visual materials. The majority of questions will come from the end-of-chapter questions and learning objectives at the beginning of chapters! However, you need to use your own words to answer the questions. Verbatim repetition of chapter summaries will not do! Unless you have a documented emergency, no make-ups will be given. For documented emergencies, make-ups will be given after the Final examination and will cover all the material learned throughout the semester.

Quizzes. There will be pop quizzes which will account for 25% of your final grade. They will directly come from multiple-choice questions on the website <http://www.mhhe.com/kinickiob5e>. There cannot be any make-ups for pop quizzes.

Attendance. Although attendance will not “affect” your grade in terms of points, coming to class has an indirect and strong effect on how well most students do in the course.

Grading:

You must complete all course requirements in order to pass this course. The course as a whole will be graded according to the [Lisans Eğitim Öğretim ve Sınav Yönetmeliği](#) of TOBB ETÜ.

Course policies:

1. Academic dishonesty (e.g., cheating on exams, plagiarism) is a serious offense. All work that you submit in this class must be your own. Each student is responsible for being familiar with my policy on academic dishonesty, available at <http://iuz.etu.edu.tr/courses/PolicyonAcademicDishonesty.pdf>. Any student engaging in academic dishonesty will receive automatically a course grade of FF.
2. If you need to leave early, you should let me know in advance.
3. Please keep your cell phones turned-off during class.
4. If you have a disability that requires special accommodations, please let me know early in the semester.
5. Please seek assistance when you are having difficulty understanding the course material. I am here to help you understand the material, and I encourage you to contact me when you have concerns about the course.

Tentative course schedule:

Date	Topic	Readings
Week 1	Managing People	Chapter 1
Week 2	Organizational Culture Developing Global Managers	Chapter 2 Chapter 3
Week 3	Chapter 3 continues Social Perception & Diversity	Chapter 3 Chapter 4
Week 4	Individual Differences	Chapter 5
Week 5	Review of Chapters 1 through 5 ***EXAM 1 on Feb 1 st : Chapters 1-5***	
Week 6	Motivation I	Chapter 6
Week 7	Motivation II Improving Performance	Chapter 7 Chapter 8
Week 8	Teams Making Decisions	Chapter 9 Chapter 10
Week 9	Chapter 10 continues Conflict & Negotiating	Chapter 10 Chapter 11
Week 10	Review of Chapters 6 through 11 ***EXAM 2 on March 8 th : Chapters 6-1***	
Week 11	Communication Organizational Influence	Chapter 12 Chapter 13
Week 12	Chapter 13 continues Leadership	Chapter 13 Chapter 14
Final examination on a date scheduled by the university		